



Development Internship

About the Organization

Sukoon Healing of the Minds is a nonprofit dedicated to fostering holistic well-being within the Muslim American community in greater Minnesota. Through specialized programming, awareness initiatives, and accessible resources, our mission is to promote mental wellness while bridging gaps in culturally informed mental health services. We envision a society where Muslim Americans can access comprehensive mental health support without fear or judgment, cultivating a culture of understanding, support, and resilience.

Purpose of Role

The Development Intern will work closely with the Executive Director for fund development. The objective is to help strengthen the organization's fundraising capabilities by highlighting Sukoon's variety of work through various fundraising campaigns and grant research. This role will actively contribute to expanding Sukoon's donor base and securing vital funding to support our mental health initiatives and community outreach efforts.

Roles & Responsibilities

- Conduct research on grant opportunities, fundraising trends, and potential donors.
- Assist in creating and implementing digital fundraising campaigns, including email marketing and social media promotions. Support the planning and execution of fundraising events, including event logistics.
- Aid in donor stewardship by maintaining donor databases, sending acknowledgments, and tracking donor interactions. Optimize digital content to improve donor engagement.
- Work with the team to identify and pursue new fundraising opportunities and partnerships.

Skills & Requirements

- Bachelor's degree or in school for development, finance, marketing, or relevant experience.
- Knowledge of fundraising strategies and donor engagement techniques.
- Experience with donor relations, event planning, and/or grant research.
- Self-motivated and able to work with minimal oversight. Ability to work effectively both independently and in a team. Outstanding verbal and written communication skills.
- Excellent time-management, organizational skills, and project management skills.
- Detail-oriented with strong analytical skills to analyze metrics and create reports.
- Passion for mental health advocacy and community support.

Internship Compensation and Schedule Details

Approximately a 3-month commitment. 12- 15 hours/week, hybrid. \$500 stipend.

To Apply: Email cover letter and resume to info@sukoonhealingoftheminds.org